

## PWSD #8 MANAGEMENT POLICIES

- PWSD #8 is a not for profit, public water supply district supported solely by water sales to its patrons. Five elected board members selected from its patrons govern the activities of the District. The Board routinely meets the 3<sup>rd</sup> Thursday of each month at the District office at 903 S. Jesse James Farm Road, Kearney, MO 64060 at 7:00 p.m.
- Typical office hours: 7:30 am to 4:00 pm (closed during the lunch hour) Office can close for infrequent periods due to staffing. Emergency service phone numbers are 816 510-1685. Patrons are encouraged to inform the office of their account changes regarding phone numbers, contacts or account holder status. You may provide your email address and receive a copy of your monthly bill and additional information by email as well as by US mail.
- There are two ways to become a patron of PWSD #8:
  - First a person may assume an existing account – close the prior account balance, transfer that account into their name, pay the meter deposit, pay the application/setup fee and receive service; or,
  - Second, a new account can be created with payment of a new service charge and meter deposit.

Currently, meter deposits are \$200.00 for owner occupied accounts and \$250.00 for renter occupied.

**Application Fee \$50.00. New Service charge for 5/8" Meter is \$4000.00**

PWSD #8 owns and maintains all mains, hydrants, meters and meter pits. The service line beyond the meter pit and any leaks or consumption is the responsibility of the patron.

- **Meters are read on the 20<sup>th</sup> of each month. Bills are normally sent that day** and are due upon receipt and delinquent on the 16<sup>th</sup> of the following month. Any bill payment not received in the office by the 16<sup>th</sup> at 3pm will be charged a late fee of 20% or \$5.00 whichever is greater. Any bill not paid by the 28<sup>th</sup> of that month at 3pm will be subject to disconnect. The District will send, by US mail, a notice stating the date and time the bill is to be paid by before disconnect. If disconnected the patron's deposit is applied, then the prior balance must be paid along with late fees and a \$100.00 disconnection / reconnection charge and a new deposit made to current levels. Any account that is 60 days delinquent will be posted for an additional 60 days to become current or the service to that property may be removed.
- Payment methods currently are:
  1. By return mail
  2. On site during office hours or utilizing drive up drop box when office is closed
  3. District utilizes an online payment service, please visit <https://ccwater8.net> for more information. You can also use this site to access current account balances and prior history without using the online payment options.
  4. District encourages use of check or money orders but will accept cash but cannot make change.
  5. If you use your bank's online payment method understand their time requirements as we only receive hard copy checks from those sources. Typically allow at least 7 to 10 business days to avoid the late fees.
- PWSD #8 has a bad check charge of \$50.00.
- Patrons are responsible for reasonable care of their meter pits to include damage by freezing, fire or damage by mowers, vehicles or grading equipment. If damage does occur the current minimum repair charge is \$300.
- Current water rates effective for the January 20, 2025 billing period:

Minimum Domestic \$22.68 Minimum Non-Domestic \$23.92

Per 1,000 gallons: Domestic \$10.48 Non-Domestic \$11.06

(Billed on 100 gallon increments)
- All existing lots or platted parcels will be served by the District. Any subdivision or splitting of land will be subject to an Engineering Study and possible owner supplied improvements before service.
- The District does not provide fire flows to patrons but does allow all emergency personnel any and all water available within the system to protect life and property of its patrons. Any patron may request a flush hydrant on their property and if willing to pay for installation, be assured of one.
- Patrons are encouraged to use Missouri One Call for utility line locates. Their telephone number is 800-344-7483 or on-line at MO1CALL.COM.